

## Schedule Your Collections with the Transportation App



Your how-to guide for navigating the updated Transportation App. Find out how to register, book timeslots, notify of your arrival and save time on your collections.

## Setting up the Transporter App

You have won a vehicle and now need to arrange collection. This guide will walk you through the steps on how to book your slot and collect your vehicles through the Transportation App.

Available to download on **Android** and **IOS** through the **App Store**.



#### **1. Using the App for the First Time**

If using the Transportation App for the first time, you will need to sign up by clicking the **Register** button.

Then proceed by selecting the **Transporter** option.

On the next screen, click the drop-down arrow underneath **Select Country** and select **United Kingdom**.

Then continue to fill out your personal information including contact details and vehicle registration (Licence Plate). It's important that you fill in the **vehicle registration** of the transportation that you will be using to collect the vehicle, so our loader drivers can locate you on collection.

Once details are submitted, an email will be sent to the email address with a **password**, for accessing the **Transporter App**. You will be prompted to change this upon first login.

#### Using the Transporter App

ose Register as Transporter	Close Welcome
ersonal Information	Please select type of registration
Email Address*	
First Name*	
Last Name*	Transporter
Phone Number*	Tow Provider
/ehicle Information	
Example: Make, Model, Year, Color*	_
License Plate*	Choose the
GBR	<b>Transporter</b> optic

#### 2. Logging in and using the App

After logging into the App you will come to the home screen. With the most recent update you can add Lots straight onto the App.

On the Home page select **Add Lot**.

Then select **Member ID & Lot Number** and enter the details of the Lot you wish to schedule to collect.

Then click **Add** (see next page).

This will take you through to the **Loads** page with all the Lots you have ready to be scheduled.

## Selecting your Vehicles for Collection



Alternatively, you can add a vehicle by using your Member website account or Member app account.

To add vehicles from the Member website, head to **Payments > Payments History** to find your Lots.

Alternatively, if you have not yet paid\*, head to **Payments > Payments Due** to find your Lots.

On the right-hand side of the page, you will find a new column titled **Pickup Status**.

Pa	yments	Due											🛆 Export 🔒 1	Print
	Pay Selected	Pay Or	line										Amounts are in GBF	,
For	non-UK Lots:	In order to vi	ew invoice in t	he local currency.	select the Invoice Ar	nount for the lot.					Select S	ale Type		
То	tal Invoices(14)										Please Select	t Sale Type 👻		
Y	our Total A	vailable F	unds: £565.	30 GBP										
	Show Images											Search	Caarch this list	
-	\$ Sale Date	≑ltem#	≎ Lot/Inv #	© Location	\$ Sale Type	Description	≑ vin	© Category	¢ Bid	‡ Invoice Amount	¢ Due	Left Location	Pickup Status	Ľ
2	24/01/2018	2	143442	Wisbech	Copart UK	2004 NISS MICRA SX	SJNFBAK12U128	CAT C - SALVAGE	£16,500.00 GBP	£29,300.30 GBP Email Sale Receipt	£36.00 GBP		Send to Transporter	Π
	07/02/2018	1	139499	Chester	Copart UK	2002 LAND FREELANDER	SALLNAAA71A34	CAT C - SALVAGE	£1,000.00 GBP	£12,878.00 GBP Email Sale Receipt	£36.00 GBP		Send to Transporter	
2	07/02/2018	2	139601	Chester	Copart UK	2007 MINI ONE	WMWME32050TM4	CAT C - SALVAGE	£2,000.00 GBP	£13,969.00 GBP Email Sale Receipt	£36.00 GBP		Send to Transporter	П
1	07/02/2018	4	140754	Chester	Copart UK	2005 AUDI A3 SPORT T	WAUZZZ8P75A16	CAT C - SALVAGE	£4,000.00 GBP	£16,118.00 GBP Email Sale Receipt	£36.00 GBP		Send to Transporter	
8	09/02/2018	1	140787	Sandy	Copart UK	2003 PEUG 307 RAPIER	VF33ANFUB8288	CAT C - SALVAGE	£500.00 GBP	£12,351.88 GBP Email Sale Receipt	£36.00 GBP		Send to Transporter	П
1	09/02/2018	3	140791	Sandy	Copart UK	2011 IVEC DAILY 3551	ZCFC359300D45	CAT B - BREAKER	£3,000.00 GBP	£16,123.43 GBP Email Sale Receipt	£426.00 GBP		Send to Transporter	
×.	15/06/2018	9	534111	Bristol	Copart UK	1998 MINI COOPER	1HGCG66502A34	CAT C - SALVAGE	£500.00 GBP	£10,381.00 GBP Email Sale Receipt	£36.00 GBP		Send to Transporter	
1	15/06/2018	8	534111	Bristol	Copart UK	1998 MINI COOPER	1HGCG66502A34	CAT C - SALVAGE	£2,500.00 GBP	£12,542.50 GBP Email Sale Receipt	£10,296.00 GBP		Send to Transporter	
2	15/06/2018	7	534111	Bristol	Copart UK	1998 MINI COOPER	1HGCG66502A34	CAT C - SALVAGE	£1,000.00 GBP	£10,907.00 GBP Email Sale Receipt	£36.00 GBP		Send to Transporter	

## Selecting your Vehicles for Collection

In the **Pickup Status** column, you will see an option next to each of your Lots won, titled **Send to Transporter**.

\*We recommend paying for Lots prior to booking a collection in order to speed up the collection experience for you and others.



For the Lots you wish to book a collection for, click the **Send to Transporter** option (making sure it's the correct row) to bring up the **Send Gate Pass to Transporter** box (below).

# Send Gate Pass to Transporter Please enter the email address of your preferred transporter below to schedule pickup. The transporter will receive instructions via email and you will receive email confirmations throughout the pickup process. If you don't have a preferred transporter, you can make use

Transporter Email ID: \*

collect your vehicles in person.

If you've already submitted an email to a transporter through this page but need to send to a different email address, please update the field above and click Submit.

of Copart's mainland UK delivery service to safely deliver your vehicles. Alternatively, you can

Remind your transporter to download the Copart Transportation App. It's the easy and convenient way to schedule and confirm vehicle pickups and is faster than walking in!



## Selecting your Vehicles for Collection

In the **Send Gate Pass to Transporter** box, you will need to enter your email adress as the **Transporter Email ID** and click **Submit**.

A notification email will then be sent to the email address you entered.

To add vehicles from the Member app go to **Payments > Payments Due / Payments History**.

Click the + button on the right-hand side of the Lot to display more information. At the bottom of this, you'll find the **Send to Transporter** option. Click this and complete the steps previously mentioned.



The Lots you selected from the Member website or app will appear on the Home Screen of the Transportation App as **Lot(s) Ready for Scheduling**.

## Using the Transporter App

#### **3. Booking a Collection Appointment**

To book a timeslot for collection of an individual Lot, click the **arrow** on the right of the Lot you wish to book a collection timeslot for.

Check the Lot information is correct and select **Schedule Appointment**.

![](_page_6_Picture_4.jpeg)

To book multiple Lots in for the same slot, click on the circle **Book** icon and **tick the box** for the vehicles you would like to book a collection timeslot for. Once all Lots are selected, click the **Next** button at the bottom (see next page).

#### **Booking your Collections**

![](_page_7_Picture_1.jpeg)

Select the **date** and **time** you would like to book. The number of available slots is shown under the time. This is the maximum number of vehicles that can be loaded in that timeslot.

When you have chosen the date and time, click the **Next** button at the bottom.

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E 403	SANDW	юн				
Selec	t Date	•				
TUE	WED	THU	FRI	SAT	SUN	MON
25	26	27	28	29	30	31
MAY	MAY	MAY	МАУ	MAY	MAY	MAY
3 Lot	(s) Selec	ted	÷	3 Spc	ot(s) Re	quired
Morn	ing Ti	ne				
10:0 19 Opt	0 AM In Slot(s)					
After	noon T	Time				
5:0 23 Opt	0 PM en Slot(s)	10	7:00 PN Open Slo	A t(s)		
Friday 5:00 l	/, May 2 PM	8th			Nex	t →

## Cancelling or Rescheduling an Appointment

Review the appointment time you have selected and all details (including location and vehicle info) and **Schedule Appointment** when ready. A confirmation screen will appear. If you are happy to proceed click **Done** and you will be booked in.

Approintment 21577 Confirmed
Appointment 21577 Confirmed
Appointment 21577 Confirmed
Appointment 21577 Committee
Appointment Summary
Friday, May 28th 2021
Si00 PM
RAMSGATE ROAD LINE 2 HERE SANDWICH, GB CT13 9NW
E Lot List LOT #69185661 21 BMW M2 COMPETI BLUE
LOT #69185841 :

#### 4. Cancelling or Rescheduling an Appointment

If you need to cancel or reschedule an appointment once it has been booked, head to the **Appointments** page. Select the appointment you wish to change and click the **arrow** on the right to take you through to the appointment details page.

Click on the **3 dots** in the top right-hand corner and select **Reschedule Appointment**, which will take you back to the booking screen to select a date and time for your new appointment.

Or click on **Cancel Appointment** and you will receive a notification to say you have successfully cancelled the appointment. The status on the Scheduled Appointment should be changed to **CANCELLED**. The lots will then reappear in the Load screen (see next page).

## Arriving for your Collection Appointment

<	Schedul	ed Appointment	÷
Appoint		Mark as A	rrived
Status: 🔺	🖍 Re	eschedule Appoin	tment
Thu		Cancel Appoin	itment
RAM LINE SAN CT1:	403 SANE ISGATE RO 2 HERE DWICH, GE 3 9NW	DWICH AD 3	
	🚛 Ma	ark as Arrived	
1 Lot(s)			
LOT #6 21 BMW BLUE	9 <b>178621</b> M2 COMPI		•
Status:		Scheduled	>
Assigned	d Date:	24/05/2021	
Member		ANDREI CATALIN SALASAN	
Run Con	dition:	Drive	
<b>*</b>		Ċ,	-
Home	Loads	Appointments	Account

#### 5. Arriving at Your Appointment Time

Once you've reached the Operations Centre, click **Arrive** with the truck icon. **Tick the box** to Accept our Terms and Conditions and click **Acknowledge**. Our loaders will then know that you are ready and waiting for your vehicle.

		Аррс	ointments	Q
Upcor	e 100 ming	Drop Off	Completed	Cancelled
	Wee	dnesday, A	pril 21st 2021	>
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## Arriving for your Collection Appointment

**If the vehicle has a V5 form,** you must join the virtual queue on arrival at the Operations Centre (please look out for the boards in the waiting area with a QR code for you to scan).

Please note that Category S vehicles will not have a V5.

#### Category B Buyer Note

CAT B buyers must complete the <u>Hazardous Waste Consignment Note</u> prior to the appointment and present this in reception on collection. You will need to join the Virtual Queue as above.